

**COUNTY OF SAN BERNARDINO  
SPECIAL DISTRICTS  
LAKE ARROWHEAD  
FIRE PROTECTION DISTRICT**

**REPORT ON AUDIT**

**JUNE 30, 2005**

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
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Lake Arrowhead Fire Protection District

### **INDEPENDENT AUDITOR'S REPORT**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the County of San Bernardino Special District Lake Arrowhead Fire Protection District (District), a component unit of the County of San Bernardino, as of and for the year ended June 30, 2005, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the State Controller's Minimum Audit Requirement for California Special Districts. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the County of San Bernardino Special District Lake Arrowhead Fire Protection District, as of June 30, 2005, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America, as well as accounting systems prescribed by the State Controller's Office and state regulations governing special districts.

The budgetary comparison information on pages 23 is not a required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

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CALIFORNIA SOCIETY OF  
CERTIFIED PUBLIC ACCOUNTANTS

The County of San Bernardino Special District Lake Arrowhead Fire Protection District has not presented the *Management's Discussion and Analysis* that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be a part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The combining nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly presented in all material respects in relation to the component unit financial statements taken as a whole.

*Rogers, Anderson, Malody & Scott, LLP*

September 16, 2005

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Statement of Net Assets  
June 30, 2005**

	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
Cash and cash equivalents	\$ 1,010,097	\$ 73,936	\$ 1,084,033
Accounts receivable, net	-	149,605	149,605
Interest receivable	379	467	846
Taxes receivable	337,023	-	337,023
Capital assets, net of depreciation	7,729,762	63,480	7,793,242
	<hr/>	<hr/>	<hr/>
Total Assets	9,077,261	287,488	9,364,749
	<hr/>	<hr/>	<hr/>
<b>LIABILITIES</b>			
Salaries and benefits payable	10,850	-	10,850
Due to other governments	175,217	3,257	178,474
Compensated absences payable	5,677	-	5,677
	<hr/>	<hr/>	<hr/>
Total Liabilities	191,744	3,257	195,001
	<hr/>	<hr/>	<hr/>
<b>NET ASSETS</b>			
Invested in capital assets	7,729,762	63,480	7,793,242
Unrestricted	1,155,755	220,751	1,376,506
	<hr/>	<hr/>	<hr/>
Total Net Assets	\$ 8,885,517	\$ 284,231	\$ 9,169,748
	<hr/>	<hr/>	<hr/>

The accompanying notes are an integral part of these financial statements.

**County of San Bernardino Special Districts**  
**Lake Arrowhead Fire Protection District**  
**Statement of Activities**  
**For the Year Ended June 30, 2005**

	Governmental Activities	Business-type Activities	Total
<b>EXPENSES</b>			
Salaries and benefits	\$ 4,848,737	\$ 34,681	\$ 4,883,418
Services and supplies	833,369	166,145	999,514
Contributions to other governments	309,582	-	309,582
Depreciation	175,819	29,736	205,555
Professional fees	-	32,646	32,646
Intergovernmental	325,000	-	325,000
Total Program Expenses	<u>6,492,507</u>	<u>263,208</u>	<u>6,755,715</u>
<b>PROGRAM REVENUES</b>			
Charges for services	353,980	593,062	947,042
Net Program Revenue (Expense)	<u>(6,138,527)</u>	<u>329,854</u>	<u>(5,808,673)</u>
<b>GENERAL REVENUES</b>			
Property taxes	5,120,629	-	5,120,629
Special assessments	2,871	-	2,871
Other taxes	286,608	-	286,608
State assistance	96,502	-	96,502
Federal assistance	21,750	-	21,750
Interest	4,914	2,877	7,791
Gain on sale of fixed assets	3,400	-	3,400
Other	340	62	402
<b>TRANSFERS - INTERNAL ACTIVITIES</b>	<u>368,310</u>	<u>(368,310)</u>	<u>-</u>
Total General Revenues and Transfers	<u>5,905,324</u>	<u>(365,371)</u>	<u>5,539,953</u>
Change in Net Assets	(233,203)	(35,517)	(268,720)
<b>Net Assets - beginning</b>	<u>9,118,720</u>	<u>319,748</u>	<u>9,438,468</u>
<b>Net Assets - ending</b>	<u><u>\$ 8,885,517</u></u>	<u><u>\$ 284,231</u></u>	<u><u>\$ 9,169,748</u></u>

The accompanying notes are an integral part of these financial statements.

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Balance Sheet  
Governmental Funds  
June 30, 2005**

	SPECIAL REVENUE FUND Fire (SRM)	OTHER GOVERNMENTAL FUNDS	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 996,385	\$ 13,712	\$ 1,010,097
Interest receivable	-	379	379
Taxes receivable	337,023	-	337,023
Due from other governments	28,260	-	28,260
	<u>\$ 1,361,668</u>	<u>\$ 14,091</u>	<u>\$ 1,375,759</u>
<b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Salaries and benefits payable	\$ 10,850	\$ -	\$ 10,850
Due to other governments	203,477	-	203,477
Total Liabilities	<u>214,327</u>	<u>-</u>	<u>214,327</u>
Fund Balances:			
Reserved for:			
Encumbrances	23,680	-	23,680
Imprest cash	500	-	500
Unreserved:			
Undesignated	1,123,161	14,091	1,137,252
Total Fund Balances	<u>1,147,341</u>	<u>14,091</u>	<u>1,161,432</u>
Total Liabilities and Fund Balances	<u>\$ 1,361,668</u>	<u>\$ 14,091</u>	
Amounts reported for <i>governmental activities</i> in the statement of net assets (Exhibit A) are different because:			
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.			7,729,762
Compensated absences payable are not financial resources and, therefore, are not reported in the funds.			<u>(5,677)</u>
Net Assets of Governmental Activities			<u>\$ 8,885,517</u>

The accompanying notes are an integral part of these financial statements.

**County of San Bernardino Special Districts**  
**Lake Arrowhead Fire Protection District**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended June 30, 2005**

	SPECIAL REVENUE FUND	OTHER GOVERNMENTAL FUNDS	Total Governmental Funds
	Fire (SRM)		
<b>REVENUES</b>			
Property taxes	\$ 5,116,952	\$ 3,677	\$ 5,120,629
Special assessments	-	2,871	2,871
Other taxes	286,608	-	286,608
State assistance	96,502	-	96,502
Federal assistance	21,750	-	21,750
Contributions from other governments	60,161	-	60,161
Investment earnings	-	4,914	4,914
Service fees	353,980	-	353,980
Other	340	-	340
Total Revenues	<u>5,936,293</u>	<u>11,462</u>	<u>5,947,755</u>
<b>EXPENDITURES</b>			
Salaries and benefits	4,849,286	-	4,849,286
Services and supplies	833,369	-	833,369
Capital outlay:			
Vehicles	29,492	-	29,492
Equipment	13,568	-	13,568
Structures and improvements	-	266,403	266,403
Total Expenditures	<u>5,725,715</u>	<u>266,403</u>	<u>5,992,118</u>
Excess of Revenues Over (Under) Expenditures	<u>210,578</u>	<u>(254,941)</u>	<u>(44,363)</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Proceeds from sale of capital assets	3,400	-	3,400
Transfer in	368,310	-	368,310
Transfer out	(325,000)	-	(325,000)
Total Other Financing Sources (Uses)	<u>46,710</u>	<u>-</u>	<u>46,710</u>
Net Change in Fund Balances	257,288	(254,941)	2,347
<b>Fund Balances - beginning</b>	<u>890,053</u>	<u>269,032</u>	<u>1,159,085</u>
<b>Fund Balances - ending</b>	<u>\$ 1,147,341</u>	<u>\$ 14,091</u>	<u>\$ 1,161,432</u>

The accompanying notes are an integral part of these financial statements.



**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Reconciliation of the Statement of Revenues, Expenditures and  
Changes in Fund Balances of Governmental Funds to the  
Statement of Activities  
For the Year Ended June 30, 2005**

Net Change in Fund Balances - Total Governmental Funds	\$	2,347
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Amounts reported for *governmental activities* in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay (\$309,463) exceeded depreciation expense (\$175,819) in the current period.		133,644
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Capital assets transferred to other governments do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		(369,743)
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Some expenditures in the Statement of Activities do not require the use of current financial resources, and therefore, are not reported as expenditures in the governmental funds.

Decrease in compensated absences payable		<div style="border-top: 1px solid black; display: inline-block; width: 100%;">549</div>
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Change in Net Assets of Governmental Activities	\$	<div style="border-top: 1px solid black; border-bottom: 3px double black; display: inline-block; width: 100%;">(233,203)</div>
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The accompanying notes are an integral part of these financial statements.

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Statement of Net Assets  
Proprietary Fund  
June 30, 2005**

	<u><b>Enterprise Fund</b></u>
	<u>Ambulance</u>
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents	\$ 73,936
Accounts receivable, net	149,605
Interest receivable	467
	<hr/>
Total Current Assets	224,008
	<hr/>
Noncurrent assets:	
Capital assets:	
Vehicles	254,096
Accumulated depreciation	(190,616)
	<hr/>
Total Noncurrent Assets	63,480
	<hr/>
Total Assets	287,488
	<hr/>
<b>LIABILITIES</b>	
Due to other governments	3,257
	<hr/>
Total Liabilities	3,257
	<hr/>
<b>NET ASSETS</b>	
Invested in capital assets	63,480
Unrestricted	220,751
	<hr/>
Total Net Assets	\$ 284,231
	<hr/> <hr/>

The accompanying notes are an integral part of these financial statements.

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Statement of Revenues, Expenses and Change in Net Assets  
Proprietary Fund  
For the Year Ended June 30, 2005**

	<u><b>Enterprise Fund</b></u>
	<u>Ambulance</u>
<b>OPERATING REVENUES</b>	
Service fees	\$ 593,062
Total Operating Revenues	<u>593,062</u>
<b>OPERATING EXPENSES</b>	
Professional services	32,646
Salaries and benefits	34,681
Services and supplies	166,145
Depreciation	<u>29,736</u>
Total Operating Expenses	<u>263,208</u>
Operating Income	<u>329,854</u>
<b>NONOPERATING REVENUES</b>	
Investment earnings	2,877
Other	<u>62</u>
Total Nonoperating Revenues	<u>2,939</u>
Income Before Transfers	332,793
<b>TRANSFERS OUT</b>	<u>(368,310)</u>
Change in Net Assets	(35,517)
<b>Net Assets - beginning</b>	<u>319,748</u>
<b>Net Assets - ending</b>	<u><u>\$ 284,231</u></u>

The accompanying notes are an integral part of these financial statements.

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Statement of Cash Flows  
Proprietary Fund  
For the Year Ended June 30, 2005**

	<b>Enterprise Fund</b>
	<u>Ambulance</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Receipts from customers	\$ 642,000
Payments to suppliers	(201,828)
Payments to employees	(34,681)
Net Cash Provided By Operating Activities	<u>405,491</u>
<b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</b>	
Transfers out	<u>(368,310)</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>	
Other	<u>62</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Investment earnings	<u>2,492</u>
Net Decrease in Cash and Cash Equivalents	39,735
<b>Cash and Cash Equivalents - beginning of the year</b>	<u>34,201</u>
<b>Cash and Cash Equivalents - end of the year</b>	<u><u>\$ 73,936</u></u>
<b>Reconciliation of operating income to net cash provided by operating activities:</b>	
Operating income	\$ 329,854
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation	29,736
Change in assets and liabilities:	
Decrease in receivable, net	48,938
Decrease in due to other governments	(3,037)
Net Cash Provided By Operating Activities	<u><u>\$ 405,491</u></u>

The accompanying notes are an integral part of these financial statements.

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Notes to Financial Statements  
June 30, 2005**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Reporting entity**

The Lake Arrowhead Fire Protection District was established by an act of the Board of Supervisors of the County of San Bernardino (the County) on January 3, 1939 to provide fire protection and emergency medical services to the community of Lake Arrowhead.

The District is a component unit of the County of San Bernardino and is governed by the actions of the County Board of Supervisors.

The accompanying financial statements reflect only the accounts of the Lake Arrowhead Fire Protection District of the County of San Bernardino and are not intended to present the financial position of the County taken as a whole.

Because the District meets the reporting entity criteria established by the Governmental Accounting Standards Board (GASB), the District's financial statements have also been included in the Comprehensive Annual Financial Report of the County as a "component unit" for the fiscal year ended June 30, 2005.

**Government-wide and fund financial statements**

The government-wide financial statements (e.g., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the reporting entity. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Currently, the District does not have any fiduciary fund types. Major individual governmental funds are reported as separate columns in the fund financial statements.

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Notes to Financial Statements  
June 30, 2005**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**Measurement focus, basis of accounting, and financial statement presentation**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting* as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes are considered to be susceptible to accrual and have been recognized as revenues in the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The government reports the following major governmental funds:

The *special revenue fund* labeled "Fire" is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The government reports the following major proprietary fund:

The *enterprise fund* labeled "Ambulance" accounts for the emergency transport activities of the District, a blended component unit of the County. The District operates the ambulance transportation services under the administration of the County Fire Department.

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Notes to Financial Statements  
June 30, 2005**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of the District enterprise fund is charges to customers for ambulance transportation services. Operating expenses for enterprise funds include the cost of salaries and benefits, service and supplies, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, and then unrestricted resources as they are needed.

**Deposits and investments**

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

**Receivables and payables**

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (e.g., the current portion of interfund loans) or "advances to/from other funds" (e.g., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Notes to Financial Statements  
June 30, 2005**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

All accounts receivable are shown net of an allowance for uncollectibles when applicable. The accounts receivable balance of the Ambulance Enterprise Fund at June 30, 2005 is net of an allowance for doubtful accounts of \$382,169.

**Property taxes**

Secured property taxes are levied in two equal installments, November 1 and February 1. They become delinquent with penalties on December 10 and April 10, respectively. The lien date is January 1 of each year. Unsecured property taxes are due on the March 1 lien date and become delinquent with penalties on August 31.

**Inventories and prepaid items**

Inventories, if any, are valued at cost using the first-in/first-out method. The costs of governmental fund-type inventories are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

**Capital assets**

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (for improvements to land and structures and equipment) and have an estimated useful life in excess of two years. Structures with an initial cost of \$100,000 are considered capital assets. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the government is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Infrastructure	40 - 60
Structures and improvements	5 - 40
Equipment and vehicles	4 - 15



**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Notes to Financial Statements  
June 30, 2005**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**Fund equity**

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

**Employee compensated absences**

Accumulated vacation, holiday benefits, sick pay and compensatory time are recorded as an expense and liability as the benefits are earned. Compensated absence liabilities are recorded as a current liability. The District is not obligated to pay for unused sick leave if an employee terminates or retires.

Compensated absences activity for the year ended June 30, 2005 was as follows:

<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
<u>\$ 6,226</u>	<u>\$ 18,590</u>	<u>\$ 19,139</u>	<u>\$ 5,677</u>

**Use of estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Stewardship, compliance and accountability**

**A. Budgetary information**

In accordance with provisions of Section 29000 - 29143 of the Government code of the State of California, commonly known as the County Budget Act, the District prepares and adopts a budget on or before August 30 for each fiscal year.

Budgets are prepared on the modified accrual basis of accounting. The legal level of budgetary control is the object level and the sub-object level for fixed assets within each fund.

Amendments or transfers of appropriations between funds or departments must be approved by the Board. Transfers at the sub-object level or cost center level may be done at the discretion of the Special District's Administration Department head. Any deficiency of budgeted revenues and other financing sources over expenditures and other financing uses is financed by beginning available fund balances as provided for in the County Budget Act.

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Notes to Financial Statements  
June 30, 2005**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Encumbrances

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be reappropriated and honored during the subsequent year.

NOTE 2: CASH AND DEPOSITS

Cash and cash equivalents includes the cash balance of monies deposited with the County Treasurer which are pooled and invested for the purpose of increasing earnings through investment activities. Interest earned on pooled investments is deposited to the District's account based upon the District's average daily deposit balance during the allocation period. Cash and cash equivalents are shown at the fair value as of June 30, 2005.

See the County of San Bernardino's Comprehensive Annual Financial Report (CAFR) for details of their investment policy and disclosures related to investment credit risk, concentration of credit risk, interest rate risk and custodial credit risk, as required by GASB Statement No. 40.

NOTE 3: RECEIVABLES

At June 30, 2005, the receivables were composed of the following:

	<u>Ambulance</u>
Accounts receivable	\$ 531,774
Less: allowance for uncollectibles	<u>(382,169)</u>
Net Total Accounts Receivables	<u><u>\$ 149,605</u></u>

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Notes to Financial Statements  
June 30, 2005**

**NOTE 4: CAPITAL ASSETS**

Capital asset activity for year ended June 30, 2005 was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
<b>Governmental activities:</b>				
Capital assets, not being depreciated:				
Land	\$ 577,500	\$ -	\$ -	\$ 577,500
Construction in progress	3,514,990	266,403	(42,548)	3,738,845
Total capital assets, not being depreciated	4,092,490	266,403	(42,548)	4,316,345
Capital assets, being depreciated:				
Land improvements	132,836		-	132,836
Structures and improvements	4,271,040		-	4,271,040
Vehicles	1,429,634	76,095	(462,928)	1,042,801
Equipment	107,364	13,568	-	120,932
Total capital assets, being depreciated	5,940,874	89,663	(462,928)	5,567,609
Less accumulated depreciation for:				
Land improvements	(66,525)	(1,998)	-	(68,523)
Structures and improvements	(991,102)	(88,250)	-	(1,079,352)
Vehicles	(972,921)	(105,790)	120,633	(958,078)
Equipment	(36,955)	(11,284)	-	(48,239)
Total accumulated depreciation	(2,067,503)	(207,322)*	120,633	(2,154,192)
Total capital assets, being depreciated, net	3,873,371	(117,659)	(342,295)	3,413,417
Governmental activities capital assets, net	<u>\$7,965,861</u>	<u>\$ 148,744</u>	<u>\$(384,843)</u>	<u>\$ 7,729,762</u>

\* This amount includes current year depreciation expense of \$175,819 and \$31,503 for accumulated depreciation as of 6/30/05 for vehicles with a cost of \$31,503 transferred to the CSA in the current year.

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Notes to Financial Statements  
June 30, 2005**

**NOTE 4: CAPITAL ASSETS (continued)**

	Beginning Balance	Additions	Deletions	Ending Balance
<b>Business-type activities:</b>				
Capital assets, being depreciated:				
Vehicles	\$ 254,096	\$ -	\$ -	\$ 254,096
Total capital assets, being depreciated	254,096	-	-	254,096
Less accumulated depreciation for:				
Vehicles	(160,880)	(29,736)	-	(190,616)
Total accumulated depreciation	(160,880)	(29,736)	-	(190,616)
Business-type activities capital assets, net	<u>\$ 93,216</u>	<u>\$ (29,736)</u>	<u>\$ -</u>	<u>\$ 63,480</u>

**NOTE 5: RETIREMENT PLAN**

**Plan description**

The San Bernardino County Employees' Retirement Association (SBCERA) is a cost-sharing multiple-employer defined benefit pension plan (the Plan) operating under the California County Employees Retirement Act of 1937 (1937 Act). It provides retirement, death, and disability benefits to members. Although legally established as a single employer plan, the City of Big Bear Lake, the City of Chino Hills, the California State Association of Counties, the San Bernardino County Law Library, Crest Forest Fire Protection District, Mojave Desert Air Quality Management District (MDAQMD) and the South Coast Air Quality Management District (the AQMD), were later included, along with the County of San Bernardino (the County), and are collectively referred to as the "Participating Members." The Plan is governed by the San Bernardino Board of Retirement under the 1937 Act. Employees become eligible for membership on their first day of regular employment and become fully vested after 5 years. SBCERA issues a stand-alone financial report, which may be obtained by contacting the Board of Retirement, 348 W. Hospitality Lane - 3<sup>rd</sup> floor, San Bernardino, California 92415-0014.

**Fiduciary responsibility**

The Retirement Association is controlled by its own board, the Retirement Board, which acts as a fiduciary agent for the accounting and control of member and employee contributions and investment income. The Retirement Association publishes its own Comprehensive Annual Financial Report and receives a separate independent audit. The Retirement Association is also a legally separate entity from the County and not a component unit. For these reasons, the County's Comprehensive Annual Financial Report excludes the Retirement Association pension trust fund as of June 30, 2005.

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Notes to Financial Statements  
June 30, 2005**

NOTE 5: RETIREMENT PLAN (continued)

**Funding policy**

Participating members are required by statute (Sections 31621, 31621.2 and 31639.25 of the California Government Code) to contribute a percentage of covered salary based on certain actuarial assumptions and their age at entry to the Plan. Employee contribution rates vary according to age and classification (general or safety). Members are required to contribute 8.37% - 12.28% for general members and 10.23% - 14.24% for safety members, of their annual covered salary of which the County pays approximately 7%. County of San Bernardino employer contribution rates are as follows: County General 8.44%, County Safety 18.01%. All employers combined are required to contribute 14.01% of the current year covered payroll. For 2005, the County's annual pension cost of \$141,450,000 was equal to the County's required and actual contributions. Employee contribution rates are established and may be amended pursuant to Articles 6 and 6.8 of the 1937 Act. Employer rates are determined pursuant to Sections 31453 of the 1937 Act.

The County's annual pension cost and prepaid asset, computed in accordance with *GASB 27, Accounting for Pensions by State and Local Governmental Employers*, for the year ended June 30, 2005, were as follows (in thousands):

Annual Required Contribution (County fiscal year basis)	\$ 141,450
Interest on Pension Assets	(34,779)
Adjustment to the Annual Required Contribution	38,135
Annual Pension Cost	144,806
Annual Contributions Made	141,450
Increase/(Decrease) in Pension Assets	(3,356)
Pension Assets, Beginning of Year (As Restated)	848,238
Pension Assets, End of Year	<u>\$ 844,882</u>

The following table shows the County's required contributions and percentage contributed, for the current year and two preceding years:

Year Ended June 30,	Annual Contributions Made (in thousands)		Percentage Contributed
	SBCERA	County	
2003	\$ 68,361	\$ 59,673	100%
2004	\$ 652,325	\$ 540,106	100%
2005	\$ 161,906	\$ 141,450	100%

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Notes to Financial Statements  
June 30, 2005**

**NOTE 5: RETIREMENT PLAN (continued)**

The County, along with the AQMD, issued Pension Refunding Bonds (the Bonds) in November 1995 with an aggregate amount of \$420,527,000. These Bonds were issued to allow the County and the AQMD to refinance each of their unfunded accrued actuarial liabilities with respect to retirement benefits for their respective employees. The Bonds are the obligations of the employers participating in the Plan and the assets of the Plan do not secure the Bonds. The County's portion of the bond issuance was \$386,266,000. The current amount outstanding at June 30, 2005 is \$439,539,000.

On June 24, 2004, the County issued its County of San Bernardino Pension Obligation Bonds, Series 2004 A (Fixed Rate Bonds), its County of San Bernardino Pension Obligation Bonds, Series 2004 B (Auction Rate Bonds), and its County of San Bernardino Pension Obligation Bonds, Series 2004 C (Index Bonds) in respective aggregate principal amounts of \$189,070,000, \$149,825,000, and \$125,000,000. The Bonds were issued to finance the County's share of the unfunded accrued actuarial liability of the SBCERA. The current amount outstanding at June 30, 2005 is \$463,895,000.

**NOTE 6: FEDERAL AND STATE GRANTS**

From time to time the District may receive funds from various Federal and State agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantors cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

**NOTE 7: RISK MANAGEMENT**

The District is insured through the County's self-insurance programs for public liability, property damage, unemployment insurance, employee dental insurance, hospital and medical malpractice liability, and workers' compensation claims. Public liability claims are self-insured for up to \$1 million per occurrence. Excess insurance coverage over the Self-Insured Retention (SIR) up to \$25 million is provided through a Risk Pool Agreement with California State Association of Counties (CSAC) Excess Insurance Authority (EIA) Liability Program II. Workers' compensation claims are self-insured up to \$2 million per occurrence, and covered by CSAC EIA for up to \$10 million for employer's liability, and up to \$50 million for workers' compensation per occurrence. Property damage claims are insured on an occurrence basis over a \$25,000 deductible, and insured with CSAC EIA Property Program.

The County supplements its self-insurance for medical malpractice claims with CSAC EIA, which provides annual coverage on a claim made form basis with a SIR of \$1 million for each claim. Maximum coverage under the policy is \$11.5 million per claim with an additional \$10 million in limits provided by the CSAC EIA General Liability II Program.

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Notes to Financial Statements  
June 30, 2005**

**NOTE 7: RISK MANAGEMENT (continued)**

All public officials and County employees are insured under a blanket Comprehensive Disappearance, Destruction, and Dishonesty policy covering County monies and securities, also with CSAC EIA with a \$100,000 deductible, and excess limits up to \$10 million per occurrence.

The activities related to such programs are accounted for in the Risk Management Fund (an Internal Service Fund) except for unemployment insurance, and employee dental insurance, which are accounted for in the General Fund. The IBNR and IBNS liabilities stated on the Risk Management Fund's balance sheet are based upon the results of actuarial studies, and include amounts for allocated and unallocated loss adjustment expenses. The liabilities for these claims are reported using a discounted rate of 3.50%. It is the County's practice to obtain actuarial studies on an annual basis.

The County has a risk management investment program agreement with the Bank of New York to finance the self-insured general liability, automobile liability, workers' compensation, and medical malpractice programs. The County's investment in the agreement totaled \$47.3 million at June 30, 2005.

The total claims liability of \$115.7 million reported at June 30, 2005 is based on the requirements of *GASB Statement No. 10, Accounting and Financial Reporting for Risk Financing and Related Insurance Issues*, which requires that a liability for claims be reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements, and the amount of the loss can be reasonably estimated. Changes in the claims liability amount in fiscal years 2004 and 2005 were:

<b>Fiscal Year</b>	<b>Beginning of Fiscal Year Liability (in thousands)</b>	<b>Current Year Claims and Changes in Estimates (in thousands)</b>	<b>Claims Payments (in thousands)</b>	<b>End of Fiscal Year Liability (in thousands)</b>
2003 - 2004	\$ 93,802	\$ 45,128	\$ (37,221)	\$ 101,709
2004 - 2005	\$ 101,709	\$ 44,309	\$ (30,304)	\$ 115,714

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Notes to Financial Statements  
June 30, 2005**

**NOTE 8:      TRANSFERS IN/OUT**

Interfund transfers are transactions used to close out a fund, reimburse an operating fund, and transfer cash between operating funds and capital projects funds. At June 30, 2005, the District made the following interfund transfers in and out:

	<u>Transfers in:</u>
	<u>Fire (SRM)</u>
<u>Transfers out:</u>	
Enterprise Fund:	
Ambulance	<u>\$   368,310</u>

**NOTE 9:      CONTINGENCIES**

As of June 30, 2005, in the opinion of the District Administration, there are no outstanding matters, which would have a significant effect on the financial position of the District.

**NOTE 10:     PROPOSITION 111 APPROPRIATION LIMITS**

Proposition 111, which added Article XIIIB to the State Constitution, established limits on budget appropriations in order to restrict government spending. We have reviewed the proceeds of taxes received by the District during the 2004-2005 fiscal year, and have found the revenue to be within the guidelines established by Proposition 111.



**Required Supplementary Information**  
**County of San Bernardino Special Districts**  
**Lake Arrowhead Fire Protection District**  
**Budgetary Comparison Schedule - Special Revenue Fund (Fire)**  
**For the Year Ended June 30, 2005**

SPECIAL REVENUE FUND				
Fire (SRM)				
	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>REVENUES</b>				
Property taxes	\$ 5,095,849	\$ 5,095,849	\$ 5,116,952	\$ 21,103
Other taxes	-	-	286,608	286,608
State assistance	89,713	89,713	96,502	6,789
Federal assistance	-	-	21,750	21,750
Investment earnings	1,000	1,000	-	(1,000)
Service fees	415,392	415,392	353,980	(61,412)
Contributions	-	-	60,161	60,161
Other	-	-	340	340
Total Revenues	5,601,954	5,601,954	5,936,293	334,339
<b>EXPENDITURES</b>				
Salaries and benefits	5,418,087	5,418,087	4,849,286	568,801
Services and supplies	832,431	849,931	833,369	16,562
Capital outlay:				
Vehicles	40,000	40,000	29,492	10,508
Equipment	46,000	46,000	13,568	32,432
Structures and improvements	20,000	20,000	-	20,000
Reserves and contingencies	245,710	228,210	-	228,210
Total Expenditures	6,602,228	6,602,228	5,725,715	876,513
Excess of Revenues Over (Under) Expenditures	(1,000,274)	(1,000,274)	210,578	1,210,852
<b>OTHER FINANCING SOURCES (USES)</b>				
Proceeds from sale of capital assets	-	-	3,400	3,400
Transfer in	434,310	434,310	368,310	(66,000)
Transfer out	(325,000)	(325,000)	(325,000)	-
Total Other Financing Sources (Uses)	109,310	109,310	46,710	(62,600)
Net Change in Fund Balance	\$ (890,964)	\$ (890,964)	257,288	\$ 1,148,252
Fund Balance - beginning			890,053	
Fund Balance - ending			\$ 1,147,341	

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Combining Balance Sheet  
Nonmajor Governmental Funds  
June 30, 2005**

	CAPITAL PROJECTS FUNDS			Total Nonmajor Governmental Funds (see Exhibit C)
	Station #9 (CCC)	Fire Cap Project (CGA)	Fire Heat & A/C (CPB)	
<b>ASSETS</b>				
Cash and cash equivalents	\$ 3,276	\$ 9,956	\$ 480	\$ 13,712
Interest receivable	317	62	-	379
Total Assets	<u>\$ 3,593</u>	<u>\$ 10,018</u>	<u>\$ 480</u>	<u>\$ 14,091</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities	\$ -	\$ -	\$ -	\$ -
Fund Balances:				
Unreserved:				
Undesignated	<u>3,593</u>	<u>10,018</u>	<u>480</u>	<u>14,091</u>
Total Fund Balances	<u>3,593</u>	<u>10,018</u>	<u>480</u>	<u>14,091</u>
Total Liabilities and Fund Balances	<u>\$ 3,593</u>	<u>\$ 10,018</u>	<u>\$ 480</u>	<u>\$ 14,091</u>

**County of San Bernardino Special Districts  
Lake Arrowhead Fire Protection District  
Combining Statement of Revenues, Expenditures and Changes in Fund Balances  
Nonmajor Governmental Funds  
For the Year Ended June 30, 2005**

	CAPITAL PROJECTS FUNDS			Total Nonmajor Governmental Funds (see Exhibit C)
	Station #9 (CCC)	Fire Cap Project (CGA)	Fire Heat & A/C (CPB)	
<b>REVENUES</b>				
Property taxes	\$ -	\$ 3,677	\$ -	\$ 3,677
Special assessments	-	2,871	-	2,871
Investment earnings	4,754	151	9	4,914
Total Revenues	4,754	6,699	9	11,462
<b>EXPENDITURES</b>				
Capital outlay:				
Structures and improvements	266,403	-	-	266,403
Total Expenditures	266,403	-	-	266,403
Net Change in Fund Balances	(261,649)	6,699	9	(254,941)
Fund Balances - beginning	265,242	3,319	471	269,032
Fund Balances - ending	\$ 3,593	\$ 10,018	\$ 480	\$ 14,091